**Cycle to Work Application Form**

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, declare that the bicycle to be purchased by my employer on my behalf as part of the Government tax incentive Cycle to Work scheme**\*\*** is for my own personal use and will be used mainly for the purposes of qualifying journeys, where qualifying journeys are defined as whole or part (e.g. between home and train station) of a journey between an employee’s home and normal place of work, or between his/her normal place of work and another place of work.

**Cycle to Work Salary Sacrifice Form**

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Staff ID Number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ agree that the sum of €\_\_\_\_\_\_\_\_\_\_\_\_\_ will be deducted in equal instalments from my salary between the period**\*** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in order to facilitate the purchase of a bicycle and/or cycle equipment as part of the Government tax incentive Cycle to Work scheme.

On termination of my employment for whatever reason I declare that I will repay in full any monies outstanding under this scheme.

**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\* The period cannot be for more than 12 months, or cannot exceed the duration of the contract**

**\*\* As defined in Section 7 of the Finance (No. 2) Act 2008**